**Safety rules at the Faculty of Chemistry Library**

**READING ROOM**

1. **Entering the reading room is allowed only when wearing a face covering (mask, visor) and after disinfecting hands using the dispenser at the entrance door.**
2. **Outerwear and large bags or rucksacks must be left in the lockers next to the cloakroom.**
3. **The maximum number of persons in the reading room is 10. You may use only designated seats.**
4. **Persons using computers in the library must disinfect their hands in the presence of a librarian or put on disposable gloves before commencing work.**
5. **Books for the reading room must be ordered online (in exceptional circumstances Faculty of Chemistry students can borrow single books such as reference books or tables of data using a library request form**
6. **Books ordered for the reading room (maximum 5) will be available for one day at the reserved desk. After finishing with their books, readers are obliged, in the presence of a librarian, to place them in the box provided for a one-day quarantine period.**
7. **If you plan to spend a longer time (2-3 hours) in the reading room, please inform the library staff a day in advance via email: biblioteka@chem.uni.wroc.pl or telephone: 71 3757365.**
8. **Persons using the reading room are obliged to sign the declaration related to the SARS-CoV-2 virus.**
9. **The tables are disinfected after each use.**
10. **The library is regularly ventilated.**
11. **Colded or otherwise infected users are asked to refrain from coming to the reading room until they will have recovered. Persons with symptoms such as a cough or runny nose may be asked to leave the reading room.**

**12.Users visit the Library at their own risk.**

**Safety rules at the Faculty of Chemistry Library**

**LIBRARY**

1. **Books may be ordered only online, and collected from room no. 124 BB (next to the library) between 11 am and 2pm. If possible, please collect books the day after ordering online.**
2. **When collecting books, a face covering must be worn (mask or visor) and hands must be disinfected using sanitising gel from the dispenser at the door.**
3. **Only one person is allowed at the library desk. Each person must have student ID and their own pen.**
4. **While queuing keep 1.5 m distance from other people.**
5. **Library desks will be regularly disinfected.**
6. **The library card will be prolonged automatically for the academic year 2020-2021 based on the student’s ID number obtained from Dean’s Office.**
7. **Books can be renewed by email (biblioteka@chem.uni.wroc.pl) or telephone (71 375736).**
8. **Books are returned by putting them in the box located next to the student reception or sending via post**
9. **Returned books will be quarantined for 5 days.**